

Guidelines for Pupils During Assessments

Assessment season is upon us and we realise that this can be a stressful time for pupils.

We encourage pupils to try your best but, equally, to keep your assessments in perspective. The following guidelines clarify the procedures here in St Patrick's and will hopefully contribute to a smooth assessment season.

1. Please arrive promptly to your assessment room. In the morning, do not go to registration – go directly to your assessment room.
2. All examinations must be completed in BLACK ink. Gel pens are not allowed.
3. Ensure you have all the materials you need to complete the assessment e.g. calculator, ruler, compass, protractor, colouring pencils, pencil, eraser, extra black pens.
4. You will not be allowed to borrow any materials during an assessment. Please don't ask! (This is to help you prepare for the very strict rules for public examinations).
5. You must not use correcting fluid/tape or erasable pens. If you make a mistake, cross it through neatly with a single line.
6. Make sure your writing is clear and legible.
7. Only water is allowed in the assessment room. This must be kept on the floor during the assessment.
8. Pencil cases must be on the floor unless it is a clear, see-through pencil case.
9. You will be seated in alphabetical order. Please ensure you keep the same seat throughout the assessments.
10. You must not speak to, ask for help from, or give help to another pupil while you are in the assessment room. You should put your hand up to attract the teacher's attention.

If possible, you should try to avoid leaving the assessment room once the assessment has started.

Good Luck!